

FILED FOR RECORD  
IN MY OFFICE  
AT 3:55 O'CLOCK P M.

DEC 07 2017

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 12<sup>TH</sup> DAY OF DECEMBER, 2017, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 1:30 O'CLOCK P.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### OPENING PRAYER.

### OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### PERSONNEL

- a. To record the retirement of Brenda Blackwell, as Library Cataloging Coordinator for Sammy Brown Library effective December 31, 2017.
- b. To record the retirement of Debbie Godwin, as Library Director for Sammy Brown Library effective December 31, 2017.

- c. To approve and record a change in status of employment for Kim Turner from Children's Coordinator to Library Director with the Sammy Brown Library effective January 1, 2018 at the budgeted rate.
- d. To approve and record the employment of Tanya Millican as the Children's Coordinator with the Sammy Brown Library effective January 1, 2018 (upon successful completion of physical and drug screen) at the budgeted rate.
- e. To record the retirement of Kim Goodwin, as Panola County Road and Bridge Warehouse Coordinator, effective August 31, 2018 at 5:00 o'clock p.m.
- f. To record the retirement of Donald Keith Edgmon, as a Operator with the Panola County Road & Bridge, Precinct #4 effective December 31, 2017 at 5:00 p.m.
- g. To record the status of employment change for Mary Sue Kiper from JP #1 Civil Clerk to JP #1 and JP #2 Civil Clerk, effective January 1, 2018 at \$15.07 per hour.
- h. To record an increase in salary to \$15.07 per hour for Clarissa Monreal, Criminal Clerk in the Panola County Justice of the Peace, Pcts #1 & #4 Office effective January 1, 2018.

#### **ROAD & BRIDGE**

- a. To approve and record a request by Rockcliff Energy LLC to place a 12 inch temporary water line within the right-of-way of Panola County Roads #302 & #3041
- b. To approve and record a request by Rockcliff Energy LLC to place a 12 inch temporary water line within the right-of-way of Panola County Road #316.
- c. To approve and record a request by Brammer Engineering, Inc. to place a 10" fresh water line within the right-of-way of Panola County Road #322.

#### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of November, 2017.
- b. To approve and record 2017 Budget Amendment No. 18.
- c. To approve and record 2018 Budget Amendment No. 1.

#### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County AgriLife Extension Agent Vickie Lacy (2).
5. To approve payment of current Panola County bills as submitted by the County

Auditor.

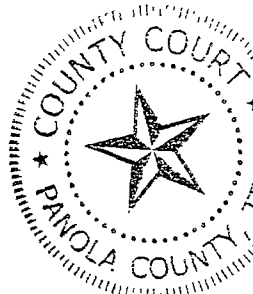
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To discuss and act upon a 2018 Joint Primary Election Services Contract between the Democratic and Republican Party and Panola County.
8. To open sealed bids for Aviation Gasoline 100LL and Jet A Fuel for the Panola County Airport - Sharpe Field for Fiscal Year 2018. Bids may be awarded at a future meeting of the Court.
9. To open sealed bids for Panola County Towing for use by the Panola County Sheriff's Office. Bids may be awarded at a future meeting of the Court.
10. To open sealed bids for Pug Milling for use by the Panola County Road & Bridge Department. Bids may be awarded at a future meeting of the Court.
11. To review the County's Investment Policy and discuss and act upon adopting Resolution #2017-03 regarding same.
12. To discuss and act upon approving a pipeline right-of-way easement between Panola County Airport, Sharpe Field and Rockcliff Energy Operating LLC.
13. To discuss and act upon approving Airport Liability Insurance Quote from TokiomarineHHC (U.S. Specialty Insurance Company).
14. To discuss and act upon adopting Order #2017-15 claiming an exemption from competitive bidding for Fiscal Year 2018 for medical treatment for various offenders housed in the Panola County Detention Center and for indigent residents who qualify pursuant to Texas Local Government Code, Section 262.024(a)(2) and (4).
15. To discuss and act upon adopting Order #2017-16 claiming an exemption from competitive bidding for Fiscal Year 2018 for electric power, gas, water, and other utility services.
16. To discuss and act upon adopting Order #2017-17 claiming exemption from competitive bidding and competitive proposal requirements for Fiscal Year 2018 for food purchases for the Panola County Detention Center.
17. To discuss and act upon adopting Order #2017-18 designating a day of the week for regular meetings of the Commissioners' Court each month.
18. To discuss and act upon adopting Order #2017-19 with regards to committing fund balances in compliance with GASB-54.
19. To discuss and act upon approving a proposal from American Elevator Technologies for maintenance of the county elevators for a one (1) year period commencing January 1, 2018 for the elevator located in the Panola County Courthouse and the elevator located in the Panola County Judicial Center.
20. To discuss and act upon approval of a proposal from Fire & Safety Equipment for

- fire extinguisher services for a one (1) year period commencing January 1, 2018.
21. To discuss and act upon approval of a proposal from S & W Filter Service for a one (1) year period commencing January 1, 2018.
  22. To discuss and act upon approving a proposal from Paladin Pest Management for pest control for the Courthouse, Panola County Judicial Center, Panola County Sheriff's Department, Probation Offices, Panola County Detention Center, College Street Annex, and Panola County Road and Bridge Warehouse for a one (1) year period commencing January 1, 2018.
  23. To discuss and act upon approval of a proposal from Mutual Sprinklers for wet pipe sprinkler system maintenance and inspection services for the Panola County Judicial Center and the Panola County Detention Center for a one (1) year period commencing January 1, 2018.
  24. To discuss and act upon approving a Proposal from Universal Time Equipment Company for the 2018 annual inspection and testing of fire alarm systems at the Panola County Courthouse, Panola County Judicial Center, Panola County Sheriff's Department and Panola County Detention Center.
  25. To adopt payment schedule for election workers in elections supervised by Panola County including election judges, alternate election judges and election clerks for Fiscal Year 2018.
  26. To adopt payment schedule for petit jurors and grand jurors for Fiscal Year 2018.
  27. To appoint two (2) members to the Panola County Airport-Sharpe Field Advisory Board for two year terms commencing January 1, 2018.
  28. To appoint two (2) members to the Panola County Emergency Services District No. 1 Board of Fire Commissioners for two year terms commencing January 1, 2018.
  29. To discuss and act upon approving Health Services Agreement between Southern Health Partners and Panola County for inmate health services.
  30. To discuss and act upon approving an increase in salary to \$16.40 per hour for Todd Ellis, a Truck Driver with the Panola County Road and Bridge Department, Precinct #2, effective December 25, 2017.
  31. To discuss and act upon approving an increase in salary to \$16.40 per hour for Robert Hodge, a Truck Driver with the Panola County Road and Bridge Department, Precinct #2, effective December 25, 2017.
  32. To discuss and act upon approving the revision of the Road and Bridge Warehouse Coordinator's job description.
  33. To discuss and act upon creating an Interim Road and Bridge Warehouse Coordinator Trainee position and to approve the job description effective January 1, 2018.

- 34. To approve and record a change in status of employment for Melanie Earle from floating secretary with the Panola County Judge's Office to Interim Road & Bridge Warehouse Coordinator Trainee with the Panola County Road & Bridge Department effective January 1, 2018 at the rate of \$15.07 per hour.
- 35. To discuss and act upon approving a Order Form between Panola County and Thompson Reuters for services related to the Panola County District Attorney's Office.

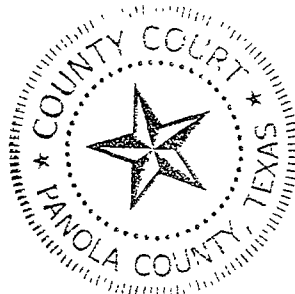
**A D J O U R N M E N T**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 7<sup>TH</sup> DAY OF DECEMBER, 2017 AT 355 O'CLOCK P.M.



Bobbie Davis  
BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS  
By: Rokesia Hicks, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 7<sup>TH</sup> DAY OF DECEMBER, 2017 AT 355 O'CLOCK P.M.



Bobbie Davis  
BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS  
By: Rokesia Hicks, Deputy